
Chief Executive's Office

Please ask for: Gordon Banks
Direct Dial: (01257) 515123
E-mail address: gordon.banks@chorley.gov.uk
Date: 16 February 2007

Chief Executive: Donna Hall

Chorley
Council

Town Hall
Market Street
Chorley
Lancashire
PR7 1DP

Dear Councillor

OVERVIEW AND SCRUTINY COMMITTEE - TUESDAY, 20TH FEBRUARY 2007

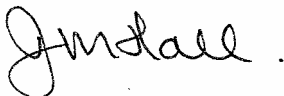
I am now able to enclose, for consideration at the above meeting of the Overview and Scrutiny Committee, the Council's Forward Plan, which was published on 15 February 2007 after the dispatch of the agenda.

Agenda No Item

15. **Forward Plan (Pages 216 - 223)**

To consider the Council's Forward Plan of for the four month period 1 March 2007 to 30 June 2007 (enclosed).

Yours sincerely



Chief Executive

Encs

Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Committee for attendance (Councillor Dennis Edgerley (Chair), Councillor Thomas McGowan (Vice Chair) and Councillors Kenneth Ball, Thomas Bedford, Terry Brown, Francis Culshaw, Mrs Marie Gray, Harold Heaton, Greg Morgan, Geoffrey Russell, Mrs Iris Smith and Christopher Snow)
2. Agenda and reports to Donna Hall (Chief Executive), Gary Hall (Director of Finance), Lesley-Ann Fenton (Director of Policy and Performance), Jane Meek (Director of Development and Regeneration), Sarah Dobson (Policy and Performance Officer), Steve Pearce (Assistant Head of Democratic Services) and Gordon Banks (Democratic Services Officer) for attendance.
3. Agenda and reports to Eric Bell (Executive Member for Streetscene, Neighbourhoods and Environment) for attendance.

**This information can be made available to you in larger print
or on audio tape, or translated into your own language.
Please telephone 01257 515118 to access this service.**

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون
کیجئے: 01257 515823

CHORLEY BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 MARCH 2007 TO 30 JUNE 2007

This Forward Plan sets out the details of the key decisions which the Executive Cabinet, individual Executive Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.

A Key Decision is defined as:

1. Any executive decision (as opposed to a regulatory decision) which is likely to result in the Council incurring significant expenditure or the making of savings where there is:
 - A change in service provision that impacts upon the service revenue budget by £100,000 or more, or
 - A contract worth £100,000 or more, or
 - A new or unprogrammed capital scheme of £100,000 or more.
2. Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in two or more electoral wards - This includes any plans or strategies which are not within the meaning of the Council's Policy Framework set out in Article 4 of the Council's Constitution.
3. As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

The current members of the Executive Cabinet are:

| | |
|------------------------------|--|
| Councillor Peter Goldsworthy | Leader of the Council |
| Councillor Patricia Case | Deputy Leader and Executive Member for Corporate, Policy and Performance |
| Councillor Eric Bell | Executive Member for Streetscene, Neighbourhoods and Environment |
| Councillor Alan Cullens | Executive Member for Resources |
| Councillor Peter Malpas | Executive Member for Economic Development and Regeneration |
| Councillor Mark Perks | Executive Member for Health, Leisure and Well Being |
| Councillor John Walker | Executive Member for Customer, Democratic and Legal |

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each key decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- It is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- If the decision is to be taken at a meeting of the Executive Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 18 (General Exception) and Rule 19 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Chorley, PR7 1DP or accessed from the Council's website: www.chorley.gov.uk

- Council Constitution
- Forward Plan
- Reports on the key decisions to be taken
- The minutes or decision notice for each key decision, which will normally be published within 5 working days after having been made

Members of the public are welcome to attend meetings of the Executive Cabinet which are held at the Town Hall, Chorley. The dates and times of the meetings are published on www.chorley.gov.uk or you may contact the Democratic Services Section on telephone number 01257 -515118 for further details.

D Hall
Chief Executive

Publication Date: 15 February 2007

| Details of the Decision to be taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date decision can be taken | Proposed Consultees | Method(s) of Consultation | Documents to be considered by Decision taker | Representation s may be made to the following officer by the date stated |
|--|--------------------------------|---|--|-------------------------------|---|--|--|
| Approval of Housing Transfer Legal Agreement | Council | Executive Member for Resources | 6 Mar 2007 | Tenants, Members and Partners | Tenant Consultation, Partner Liaison and Member Briefings | Report of the Chief Executive, Transfer Agreement and Summary Document | Chief Executive Tel: 01257 515104 donna.hall@chorley.gov.uk Monday 5 February 2007 |
| Approval of "Every Child Matters action Plan" outlining the Council's contribution to the wider agenda | Executive Cabinet | Executive Member for Life and Leisure | 29 Mar 2007 | Stakeholders | Draft Plan circulated and available for comments on website | Draft Action Plan | Director of Leisure and Cultural Services Tel: 01257 515815 jamie.carson@chorley.gov.uk Thursday 1 March 2007 |
| Approve "Choosing Health Action Plan" outlining the Council's contribution to the wider agenda | Executive Cabinet | Executive Member for Health, Leisure and Well Being | 29 Mar 2007 | Stakeholders | Draft Plan circulated and available for comments on the Website | Draft Action Plan | Director of Leisure and Cultural Services Tel: 01257 515815 jamie.carson@chorley.gov.uk Thursday 1 March 2007 |

| Details of the Decision to be taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date decision can be taken | Proposed Consultees | Method(s) of Consultation | Documents to be considered by Decision taker | Representation s may be made to the following officer by the date stated |
|---|--------------------------------|---|--|---|---|--|---|
| Approval of the "Older People's Action Plan" outlining the Council's contribution to the wider agenda | Executive Cabinet | Executive Member for Health, Leisure and Well Being | 29 Mar 2007 | Stakeholders | Draft Plan circulated and available for comment on the website | Draft Plan | Director of Leisure and Cultural Services Tel: 01257 515815 jamie.carson@chorley.gov.uk Thursday 1 March 2007 |
| Approval of Core Funding Awards 2007/2008 - more than £5000 | Executive Cabinet | Executive Member for Health, Leisure and Well Being | 29 Mar 2007 | Previous applicants and other groups who express an interest | Media Coverage, website publication and Application Packs to be distributed | Completed Application Forms | Director of Leisure and Cultural Services Tel: 01257 515815 jamie.carson@chorley.gov.uk Thursday 1 March 2007 |
| Approval of the Economic Regeneration Strategy Action Plan | Executive Cabinet | Executive Member for Development and Regeneration | 29 Mar 2007 | Private/Public Business Voluntary/Community Sector Regeneration | Partnership based workshops | Report of the Director of Development and Regeneration | Director of Development and Regeneration Tel: 01257 515285 jane.mEEK@choRley.gov.uk Thursday 1 March 2007 |

| Details of the Decision to be taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date decision can be taken | Proposed Consultees | Method(s) of Consultation | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated |
|--|--------------------------------|---|--|---|--|--|---|
| Approve Accessibility Plan | Executive Cabinet | Executive Member for Development and Regeneration | 29 Mar 2007 | All public agencies and transport operators | Stakeholder Workshops, Public Exhibitions and information available on Council's Website | Plan | Director of Development and Regeneration Tel: 01257 515285 jane.meek@cho rley.gov.uk Thursday 1 March 2007 |
| Approval of terms for acquisition of property required to construct the Gillibrand Link Road | Executive Cabinet | Executive Member for Resources | 29 Mar 2007 | None | None | Report of the Arbitrator appointed to determine compensation due | Director of Development and Regeneration Tel: 01257 515285 jane.meek@cho rley.gov.uk Thursday 1 March 2007 |

| Details of the Decision to be taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date decision can be taken | Proposed Consultees | Method(s) of Consultation | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated |
|--|--------------------------------|--|--|------------------------------------|---|---|---|
| Approval of IEG7 Return | Executive Cabinet | Executive Member for Resources | 29 Mar 2007 | Officers and Members | Strategy available on Council's Website | IEG7 Statement, Customer Focus Strategy and ICT Strategy | Director of Information and Communication Technology Tel: 01257 515455 tim.murphy@chorley.gov.uk Thursday 1 March 2007 |
| Approval of Neighbourhood Management and Engagement Strategy | Executive Cabinet | Executive Member for Streetscene, Neighbourhoods and Environment | April 2007 | Internal and External Stakeholders | Draft Strategy | Report of the Director of Streetscene, Neighbourhoods and Environment | Director of Streetscene, Neighbourhoods and Environment Tel: 01257 515720 john.lechmere@chorley.gov.uk Thursday 29 March 2007 |

| Details of the Decision to be taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date decision can be taken | Proposed Consultees | Method(s) of Consultation | Documents to be considered by Decision taker | Representation s may be made to the following officer by the date stated |
|--|-------------------------------------|--|--|--|---|---|--|
| Approval of Streetscene Strategy Document | Executive Cabinet | Executive Member for Streetscene, Neighbourhoods and Environment | April 2007 | Internal Stakeholders | Draft document to be circulated | Strategy Document | Director of Streetscene, Neighbourhoods and Environment Tel: 01257 515720 john.lechmere@chorley.gov.uk Thursday 29 March 2007 |
| Approval of E-Planning commitments | Efficiency and Transformation Board | Executive Member for Development and Regeneration | 31 May 2007 | Internal (already carried out) | Emails and meetings | Outline Business Case | Director of Development and Regeneration Tel: 01257 515285 jane.meek@chorley.gov.uk April 2007 |
| Approval of Pay and Workforce Strategy | Executive Cabinet | Executive Member for Resources | June 2007 | Trade Union's, Staff Members, Staff Forum and Strategy Group | Draft Plan to be circulated and available for comments on the website | Draft Plan | Director of Human Resources Tel: 01257 5151 lorraine.charlesworth@chorley.gov.uk May 2007 |

| Details of the Decision to be taken | Decision to be taken by | Relevant Portfolio Holder | Earliest Date decision can be taken | Proposed Consultees | Method(s) of Consultation | Documents to be considered by Decision taker | Representation s may be made to the following officer by the date stated |
|---|--------------------------------|----------------------------------|--|---|---|---|---|
| Approval of new Pay and Grade Structure as part of the Job Evaluation process | Executive Cabinet | Executive Member for Resources | June 2007 | Trade Unions, Staff Members, Staff Forum and Strategy Group | Draft Plan to be circulated and available for comments on the Website | Various Options on Reward Structures | Director of Human Resources Tel: 01257 5151 lorraine.charlesworth@chorley.gov.uk May 2007 |